

Madison Creative Arts Academy Meeting Minutes
Tuesday May 28, 2019 postponed
attendance:

Darren Webb, President	Demetrius Rice(A)	Janna Barrs, Executive Director
Kim Brandies, Vice President	Chad Arnold	Andrea Krell, Assistant Principal
Sarah Pike, Secretary	Suzi Hardee	Rhonda Gore, Office Manager
Lindsey Lawson, Treasurer(A)	Kyle Whitaker	Jennifer Harper
TJ Jones		

- I. Call to Order and Prayer - The meeting was called to order and opened with prayer at 5:35 PM by Darren Webb and opened with prayer by Andrea Krell.
 - A. Public Comment - None
 - B. Reading of April Minutes
 - i. A motion was made by Chad Arnold to approve the April minutes as presented. Second was made by Kim Brandies. The motion passed unanimously.
 - C. Amendments to Agenda
 - i. Added III. D. Staffing, VI. A Accreditation, B. Insurance Broker of Record, C. Student Handbook Updates, VII. A. Expansion Progress Report.
 - ii. A motion was made by Suzi Hardee to approve the amendments to the agenda. Second was made by Chad Arnold. The motion passed unanimously.
- II. Chairman Report - No Report
- III. Finance
 - A. Current Enrollment Status - The new year will begin with 328 students. It is now time to hold the next lottery. An email will be sent to the board once the grades that will need a lottery are determined. A date will be scheduled with Ben Killingsworth.
 - B. Current Financials - Jennifer Harper presented April Financials. A motion was made by TJ Jones to approve the April Financials. A second was made by Suzi Hardee. The motion passed unanimously.
 - C. Status of Reserve and Club Accounts -
 - D. Staffing for 2019-2020 - Interviews are being held and positions should be filled before the next board meeting.
 - i. ESE Teacher
 - ii. Lunch/ASC Coordinator
 - iii. MG Science
 - iv. 5th/6th ELA
- IV. Facilities
 - A. Lawn Mower Quote - A quote was received from Gordon Tractor in the amount of \$7585.60 which includes the state contract discount. A motion

was made by Kyle Whitaker to purchase the mower. A second was made by TJ Jones. The motion passed unanimously.

V. Nominating Committee

A. Nominations - A motion was made by TJ Jones on behalf of the nominating committee to nominate Melanie Terrill, Willy Hamrick, and Troy Bradfield to the Board of Directors. A second was made by Suzi Hardee. The motion passed unanimously.

VI. Executive Director Report

A. Accreditation -

i. Strategic Plan - A draft has been sent to the accreditation committee.

ii. Considerations for Date of Visit -Spring of 2020 or Fall of 2020 are the two options for visits. It was decided that Fall of 2020 would be the better option.

B. Insurance Broker of Record - Brown and Brown are the current insurance brokers. Due to some errors and issues a motion was made to change the agent of record for health insurance to Hub International. A motion was made by Kim Brandies. A second was made by Suzi Hardee. The motion passed unanimously.

C. Student Handbook Updates - Changes will be presented at the next meeting.

VII. Building Committee

A. Expansion Progress Report - A report was presented from the Building Committee. Discussion ensued. A meeting will be held June 11, 2019 at 5:30 PM to meet with James Madison.

VIII. Teacher Representative - A thank note from the teachers was presented thanking the board for providing lunch during teacher appreciation week.

IX. Adjournment - Motion to adjourn was made at 7:43 PM by TJ Jones. A second was made by Suzi Hardee. The motion passed unanimously.

A. Next meeting will be held on Tuesday June 25, 2019 at 5:30 PM