

**Madison Creative Arts Academy Meeting Minutes**  
**Tuesday April 23, 2019**  
**attendance:**

Darren Webb, President	Demetrius Rice(A)	Janna Barrs, Executive Director
Kim Brandies, Vice President	Chad Arnold	Andrea Krell, Assistant Principal
Sarah Pike, Secretary	Suzi Hardee	Rhonda Gore, Office Manager
Lindsey Lawson, Treasurer	Kyle Whitaker	Jennifer Harper
TJ Jones		

- I. Call to Order and Prayer - The meeting was called to order at 5:36 PM by Darren Webb and opened with prayer by Andrea Krell.
  - A. Public Comment - None
  - B. Reading of March Minutes - Amend VII. to read: Because more than one board member will serve on the building committee public notice must be made in advance before all committee meetings.
  - C. A motion was made by Chad Arnold to approve the March minutes as amended. Second was made by Kim Brandies. The motion passed unanimously.
  - D. Amendments to Agenda
    - VI. Spring Concert-.i. Dorsey Resolution - Jay Hicks. A motion was made by TJ Jones to approve the amended agenda. A second was made by Suzi Hardee. The motion passed unanimously.
- II. Chairman Report - No Report
- III. Finance
  - A. Current Enrollment Status - currently at 305
    - i. 5K Lottery Recap - The lottery was held 16 names were drawn and the rest were put into order on a list. When a spot becomes available they will go down the list.
    - ii. 1st-8th Grade Waiting Lists - Once the 5K class is finalized, retentions are determined, and teaching positions are filled the remainder spots will be filled. Total of 113 on waiting list for first enrollment period.
  - B. Current Financials - Jennifer Harper presented March Financials. A motion was made by Suzi Hardee to approve the March Financials. A Second was made by Lindsey Lawson. The motion passed unanimously.
  - C. Status of Reserve and Club Accounts - Everything is in line
  - D. Engagement Letter - James Moore Financials Audit - Audit will begin soon. The amount to perform the audit is the same as last year. Will not exceed \$16,500 for the audit and \$1200 for preparation for the tax return. TJ Jones made a motion to retain the services on James Moore to perform audit services. A second was made by Chad Arnold. The motion passed unanimously.

- IV. Facilities
  - A. Pressured Washed Buildings - Jeff pressured washed building and cleaned out gutters.
  - B. Summer Projects
    - i. Fence
    - ii. Additional Security Cameras
    - iii. Floors
    - iv. Repairs to Gym Walls
    - v. Replacement of Overhead Gym Bulbs - a lift will need to be rented.
- V. Nominating Committee
  - A. Candidates for Consideration
    - i. Slate of names will be emailed from the committee to the board members to be voted on at the May Meeting.
- VI. Executive Director Report
  - A. Spring Concert - Jay Hicks - May 13th at 7pm
    - i. Dorsey Recognition - A motion was made by TJ Jones to accept the resolution as presented by Jay Hicks. A second was made by Suzi Hardee. The motion passed unanimously. See Attached
  - B. Graduation - May 20th at Van H. Priest at 6pm. Only 8th graders will be recognized at the graduation.
  - C. 2019-2020 Student Calendar - TJ Jones made a motion to approve the 2019-2020 school calendar. A second was made by Suzi Hardee. The motion passed unanimously.
  - D. Accreditation
    - i. Parent/Student Survey Results - overall there was a good response.
    - ii. Readiness Diagnostic Status - The review has been completed and submitted. Waiting for the district to submit a letter to release MCAA as one of the schools involved in their accreditation.
    - iii. Readiness Review - Review should occur during the month of May.
- VII. Building Committee -
  - A. Considerations - A motion was made by Sarah Pike to enter into strategic planning with James Madison Preparatory School to discuss a new prek-12 school. A second was made by Suzi Hardee. The motion passed unanimously.
- VIII. Teacher Representative
  - A. Teacher Appreciation Week May 6-10
    - i. Chick-fil-a will provide lunch one day.
    - ii. Beta Club will provide a breakfast

- iii. Board will provide a lunch. A motion was made by TJ Jones to approve a budget not exceed \$600 to provide lunch for the teachers. A second was made by Chad Arnold. The motion passed unanimously.

B. 2019 Valedictorian and Salutatorian

- i. Valedictorian - Riley Browning
- ii. Salutatorian - Ethan Myers

IX. Adjournment - Motion to adjourn was made at 8:20 PM by Chad Arnold. A second was made by TJ Jones. The motion passed unanimously.

- A. Next meeting will be held on Tuesday May 14, 2019 at 5:30 PM