

Madison Creative Arts Academy Meeting Minutes
Tuesday September 4, 2018

attendance:

Darren Webb, President	Demetrius Rice (A)	Janna Barrs, Executive Director
	Chad Arnold	Andrea Krell, Assistant Principal
Sarah Pike, Secretary	Suzi Hardee	Rhonda Gore, Office Manager
Lindsey Lawson, Treasurer	Kim Brandies	Jennifer Harper, CFO
TJ Jones	Kyle Whitaker	

- I. Call to Order and Prayer
 - a. The meeting was called to order at 5:33 PM by Darren Webb and opened with prayer by Andrea Krell.
 - b. Public Comment - None
 - c. Reading and Approval of July Minutes - A motion was made by Kim Brandies to change the date of the minutes to July 24, 2018. A second was made by Chad Arnold. The motion passed unanimously.
 - d. Amendments to Agenda - Date changed from August 28 to September 4, 2018
- II. Chairman Report - none
- III. Finance
 - a. Current Enrollment Status-currently at 308
 - b. Current Financials - Jennifer Harper presented July Financials. A motion was made by Sarah Pike to accept the July Financials and a second was made by Kim Brandies. The motion passed unanimously.
 - c. Status of Reserve and Club Accounts - no change
 - d. Financial Audit - The auditors received their last piece of information today. The school will have the audit back by the 15th to meet the district deadline.
 - e. Free and Reduced Lunch Applications - Based on ERate survey there are more that qualify for free and reduced lunch than what the school survey showed. It is estimated that 21% of the school will participate in this program. A motion was made by Suzi Hardee to accept the ERate qualifications. A second was made by Lindsay Lawson. The motion passed unanimously.
 - f. ASC for Grandchildren of Employees - It was brought to the boards attention that there is a need for ASC(after school care) for the grandchildren of MCAA employees. A motion was made by Sarah Pike to allow grandchildren of full time MCAA school employees to attend the after school program free of charge as long as it did not increase the staffing needs. A second was made Suzi Hardee. The motion passed unanimously. A motion was made by Suzi Hardee to amend the current policy which allows the siblings of current MCAA students to attend the ACS program to stipulate, the child must be at least 4 years old and MCAA has adequate staff and space. A second was made by Chad Arnold. The motion passed unanimously.
 - g. Group Health Insurance Proposal-The district will be discussing adding the charter schools to their group health insurance plan. They should vote on the issue today. With the decision to allow the charter schools to participate in the policy unknown the school received quotes to provide their own plan. Going with Florida Blue there will would be a 4% rate increase but the benefits would be better. A motion was made by Chad Arnold

to accept the Florida Blue plan in the event the district does not allow the school to participate in the group health insurance plan. A second was made by Suzi Hardee. The motion passed unanimously.

IV. Facilities

- a. Parking Lot Steps - The steps have been completed but it is still unknown as to whether or not we will need a handrail.
- b. Fire Inspection - The inspection went well.
- c. Erosion to Drive Between Gym and Portables - Will continue to work on getting a quote.
- d. Portable Buildings for Storage of Mower and Supplies - PAT Club agreed to purchase a new storage building. The new building cost will not exceed \$6000.

V. Nominating Committee

- a. VP Appointment - tabled until next meeting

VI. Executive Director Report

- a. MCAA Student Handbook - Corrections will be made to current handbook and then will be sent to the board for approval.
- b. Proposed Fundraisers for 2018-2019
 - i. PAT Club (Rhonda Gore/Jennifer Harper)
 - 1. Cady fundraiser going on now will end 9/7
 - 2. Fall festival tentative date October 12, 2018
 - 3. Skeet Shoot tentative date February 2, 2019
 - ii. Grandparents Club
 - 1. Freezer tickets will be available for sale soon
 - iii. Athletic Boosters
 - 1. Ice cream shop on Fridays
 - 2. Car decals
 - 3. Volleyball t-Shirts for sale
 - 4. Concession profit
 - 5. Volleyball tournament will be held 9/21
 - 6. Baseball, softball, and basketball t-shirts for sale
 - 7. End of year banquet set for 4/26 or 5/3
 - iv. 8th Grade Washington Trip
 - 1. Gamalero Request - A letter was presented to the board to allow a former student of the school and parents to attend the 8th grade trip. A motion was made by TJ Jones to deny the request. A second was made by Kyle Whitaker. The motion passed unanimously.
 - 2. Fundraisers for individual accounts
 - a. Yankee Candle Sales starting in October
 - b. Christmas Trees sale starting in October
 - c. World Finest Chocolate Sale date to be determined
 - d. Johnston's Meat Sale will be held in January
 - 3. Fundraiser for Whole Group
 - a. Snacks sold to 5th-8th graders and after school
 - b. Selling soft drinks
 - c. Chick-Fil-A Sweet tea for sale each Monday
 - d. Chick-Fil-A biscuits each Friday

- e. Cake Auction at Fall Festival
 - f. Ice cream at lunch later this year
 - v. The Art and Music Programs
 - 1. K-4 talent show 2/22 at 6:30pm
 - 2. 5-8 talent show 3/29 at 6:30pm
 - vi. Community Projects
 - vii. A motion made by Chad Arnold to approve the proposed fundraisers presented by the PAT Club, Athletic Boosters, and Music Program. The second was made by TJ Jones. The motion passed unanimously.
 - c. NFCC Allied Health Memorandum of Agreement - Allows students on campus to observe and do research. A motion was made by Chad Arnold to accept the agreement with Allied Health. A second was made by Kim Brandies. The motion passed unanimously.
 - d. Doughnuts or Sausage with Dads - September 26th
- VII. Building Committee
- a. USDA Underwriter - The underwriter would like to hold a workshop with the building committee, MCAA Trustees, and board members before next board meeting to present options. September 18th at 5:30 pm was set as the date to meet.
- VIII. Adjournment - Motion to adjourn was made at 7:25 by TJ Jones. A second made by Suzi Hardee. The motion passed unanimously.
- a. Next meeting will be held on Tuesday September 25, 2018 at 5:30 PM