

**Madison Creative Arts Academy
Special Called Board Meeting
Minutes**

Monday April 12, 2021

attendance:

Kim Brandies, President	Ella Howard	Janna Barrs, Executive Director
Troy Bradfield, Vice President	Amanda Norris	Andrea Krell, Assistant Principal
Melanie Terrill, Secretary	Amanda Ortega (A)	Bo Hardee, Board Attorney
Chad Arnold, Treasurer	Kyle Whitaker	
Willy Hamrick	Paul Henry via zoom	

- I. Call to Order and Prayer - The meeting was called to order by Kim Brandies at 5:30 PM and opened in prayer by Gabe Krell.
- II. Chairman Welcome - Kim Brandies welcomed everyone to the meeting. Kim gave the purpose of the meeting which is to appoint a committee to review the policies in place regarding contraband, weapons possession, and other infractions on campus, assess the implementation of the policies including the incident that occurred on Monday, March 29, 2021 and make recommended changes and improvements. This committee shall also compare policies of other schools and districts with that of MCAA and the Madison School District. At the time of this incident, MCAA was subject to and had implemented the policies of Madison School District. The committee may seek out or retain subject matter experts for review and recommendations as well.
- III. Public Comment - Lisa Thompson - Lisa states that she received a text from her daughter saying that a boy in the other class had a gun in his backpack showing it off. She says that she immediately came to the school and met with Mrs. Krell and showed her the texts from her daughter. She says that she was told that he was searched and nothing was found and the reports were embellished. She says that she alerted the school on three separate occasions that there was a gun on campus.
Alan Thompson - States that his wife informed the school 3 separate times on Monday that there was a gun on campus. He wants to know why the school administration didn't call for a lockdown and contact the Sheriff's office as soon as they were

alerted. He would like to know why the search wasn't more thorough. He would also like to know why the word gun wasn't used in the reports. He would also like to know why the classroom wasn't searched. He believes that there has been a lack of transparency and communication. He stated that the reports from the school were too vague and needed to be more detailed so that parents could discuss gun safety with their children. Feels that the administration did not act in a timely and appropriate manner.

Jennifer Page - States that she is a former educator and was always aware of procedures in place. Comes today as a parent wanting to know what policies and procedures are in place to protect her children and their peers. States that she went onto the school website searching for policies and procedures related to reporting contraband and could not find anything. She would like a better understanding of what role safety and security administrators play and at what point law enforcement is notified. States that she knew nothing of the weapon being on campus until she read the facebook post by the Sheriff's office.

Caroline Blair - Speaking on behalf of the K-4th grade teachers and is in full support of the administration at this school. She feels that the administration did the best they could to protect students and faculty given the circumstances as they were known at the time. Says she has faith in the administration and knows that they prioritize the safety of students and staff. She states that the staff has had multiple conversations and thoroughly discussed, learned a lesson, and have a plan for the future.

Jack McLeod - States that he respects all of the teachers and administration here but that he believes some things don't need to be played with. He states that if there are video recordings in each classroom, the recordings should have been viewed. He also believes that this meeting wasn't properly advertised.

Kelly Uphold - Comes today as parents of two MCAA students. She comes today with concerns. She states concerns about only

having 3 minutes to speak. She feels that the event was very serious and warrants an open to express concerns and get answers to questions they may have. She would like to know what the protocol was followed that day. She would also like to know what the protocol for firearms on campus is and where that information can be found. She feels that if protocol was followed that day, a revision is needed. Feels someone needs to step forward and say that errors were made that day. Would also like to know why surveillance footage wasn't viewed and what MCAA is going to change so that students and staff are safer going forward.

John Glavich - States that his daughter is one of the children who came forward before lunch via a text to him. He states that the phone rules seem to be more strict than the gun rules. He would like clarification on the cell phone rules. He also would like to know if any of the children were thanked by the teachers.

Dana Williams - States that they love this school. Does not want to go into rumors. She asks that moving forward policies and procedures are in place to keep situations like this from happening again and in a manner that requires transparency. She would like to suggest a checklist to ensure that policies are met and allow some transparency. She states there needs to be a signature on these checklists.

Jon Peavy- Would like to know that when his children come here that there are protocols in place about things like guns on campus and that it takes precedence over things like phone policies and dress code. Wants to know that these things will be investigated and taken seriously. Believes that the children who came forward deserve an apology.

- IV. Board Comment - Kim Brandies addressed the board for any comments that they may have. No comments.
- V. Motions - A motion was made by Chad Arnold to appoint a committee to review the policies in place, assess the implementation of these policies, review other policies and make findings, recommendations and proposed changes and to appoint Troy

Bradfield, current Board Vice President, who may appoint two other committee members, at his discretion, and seek out or retain a subject matter expert. A second was received by Melanie Terrill. The motion passed unanimously.

- VI. Adjournment - A motion was made by Troy Bradfield at 5:57 to adjourn the meeting. A second was received by Melanie Terril. The motion passed unanimously.
- VII. Board entered into a Private Strategic Meeting at 6:01 PM.

Madison Creative Arts Academy
Board Meeting Minutes
Tuesday, April 20, 2021
attendance:

Kim Brandies, President	Ella Howard	Janna Barrs, Executive Director
Troy Bradfield, Vice President	Amanda Norris	Andrea Krell, Assistant Principal (A)
Melanie Terrill, Secretary	Amanda Ortega (A)	Rhonda Gore, Office Manager (A)
Chad Arnold, Treasurer	Kyle Whitaker	Jennifer Harper
Willy Hamrick		

- I. Call to Order and Prayer - The meeting was called to order by Kim Brandies at 5:32 PM and opened in prayer by Janna Barrs.
 - A. Public Comment - None
 - B. Approval of March Regular Meeting Minutes – A motion was made by Troy Bradfield to approve the March Regular Meeting Minutes. Second was received by Willy Hamrick. The motion passed unanimously.
 - C. Approval of April Special Meeting Minutes - A motion was made by Willy Hamrick to approve the April Special Meeting Minutes. Second was received by Chad Arnold. The motion passed unanimously.
 - D. Amendments to Agenda – None
- II. Chairman Report - None
- III. Finance
 - A. Current Enrollment Status – We are at 322 currently enrolled.
 - B. Open Enrollment Status - Letters have been sent on 5K students that are to be enrolled who have siblings currently enrolled. We are in the process of scheduling the lottery.
 - C. Current Financials - Jennifer Harper presented the current financials. Current account balances are as follows: General Account at \$330,000, Grant Account at \$16,000, and PPP/Construction Account at \$335,000. After school care had a profit of \$1,657 and Food Service had a profit of \$1,425. Net Income for the month was a loss of \$6,731, YTD is a loss of \$204,724.
 - D. Status of Reserve and Club Accounts - Jennifer Harper presented the balance of the Reserve account is at \$673,000 and Club Account at \$120,000. A motion was made by Chad Arnold to approve the current financials. Second was received by Troy Bradfield. The Motion passed unanimously.
 - E. Past Due Accounts - A total of \$113.66 is past due. This

includes Music Rental, Yearbooks, school supplies, and after school care. after school \$35, school charges \$6, music rental \$47.66, year books \$25.

F. USDA Secured Loan Application - One more form that needs to be completed and then we should be ready to proceed.

IV. Building Committee

A. G702 Pay Request 3/1/21 - 3/31/21 - A motion was made by Melanie Terrill to approve the March pay request. A second was received by Willy Hamrick . The motion passed unanimously.

V. Nominating Committee - 2021-2022 Nominees - Chad, Kim, and Kyle met with Margaret Ann Cooper and came up with the following nominees for the three board positions that are opening in July of 2021: Daniel Havard, Lakeisha Dennis, and Allison Finley.

VI. Executive Director Report

A. Revisit MCAA's Re-Opening Plan – Current plan is working as well as expected. We will continue with our current plan however, the Florida Department of Education is recommending that districts who are currently mandating a face covering policy ro revise their policy to be voluntary for the 2021-2022 school year.

B. Teacher Salary Allocation - This has been funded.

C. Accreditation - This will be completed in May and a certificate will be issued.

D. Safety and Security Policies and Procedures - The district has supplied us with a flip chart detailing Emergency Preparedness Procedures. Troy has spoken to an outside consultant who has agreed to look over our safety policies and procedures and give us input and suggestions.

VII. Teacher/Staff/Club Representatives

A. PAT Club - None.

B. 8th Grade Graduation - Scheduled for June 3rd at Lanier Field. It will begin at 6:30 in the evening. Students will meet at James Madison to get ready and walk over together. We will have plenty of room for students to invite several guests.

VIII. Adjournment – A motion to adjourn was made at 6:24 by Willy Hamrick. A second was received by Troy Bradfield. The motion passed unanimously.

IX. Next Meeting Date: May 25, 2021 at 5:30 PM.

X. The Board entered into a Private Strategic Planning Meeting at

6:25 PM.