

Madison Creative Arts Academy Meeting Minutes
Monday, July 24, 2018

attendance:

Darren Webb, President	Demetrius Rice (A)	Janna Barrs, Executive Director
	Chad Arnold	Andrea Krell, Assistant Principal
Sarah Pike, Secretary	Suzi Hardee (A)	Rhonda Gore, Office Manager
Lindsey Lawson, Treasurer	Kim Brandies	Jennifer Harper, CFO
TJ Jones	Kyle Whitaker	

- I. Call to Order and Prayer
 - a. The meeting was called to order at 5:35 PM by Darren Webb and opened with prayer by Andrea Krell.
 - b. Public Comment - None
 - c. Reading and Approval of June Minutes - A motion was made by Chad Arnold to approve the June minutes a second was made by TJ Jones. The motion passed unanimously.
 - d. Amendments to Agenda - (IV-B) and VI-G)
- II. Chairman Report - none
- III. Finance
 - a. Current Enrollment Status-currently at 307
 - b. Current Financials - Jennifer Harper presented June Financials. A motion was made by Sarah Pike to accept the June Financials and a second was made by Kim Brandies. The motion passed unanimously. A forecasted budget was presented to the board for review. Items that have changed were discussed. Waiting to hear from auditors to see when budget should be approved.
 - c. Status of Reserve and Club Accounts - no change
 - d. Student Lunch Fee - Sarah Pike made a motion to increase fee for lunches from \$3.00 to \$3.50. A second was made by Lindsey Lawson. The motion passed unanimously.
 - e. Capital Outlay Request Submitted on DOE's Accountability Website - Waiting for reply as to next step in the process.
- IV. Facilities
 - a. Summer Projects
 - i. Floor Cleaning has been completed.
 - ii. New Library Furnishings have been installed and books are on the shelves.
 - iii. Upper Parking Area Steps Proposal - a motion was made by TJ Jones to accept Corky Brandies proposal to install concrete steps from the upper parking down hill. A Second was made by Chad Arnold. The motion passed unanimously.
 - b. Additional Needs
 - i. Sidewalk Erosion South Side of Gym - Action needs to be taken to prevent future erosion. Will be getting estimates soon.
 - ii. Lunch Prep Cooling System - Looking into installing a ductless unit. People will be coming out to give estimates.

V. Nominating Committee

- a. Roll-off Schedule - Lindsey Lawson, TJ Jones, and Demetrius Rice to Roll off July 2019
Suzi Hardee, Chad Arnold(Krell), and Sarah Pike roll off July 2020
Kim Brandies, Darren Webb, and Kyle Whitaker roll off July 2021
A motion was made by Chad Arnold to amend the roll off schedule that was previously voted in on September 2017. A second was made by TJ Jones. The motion passed unanimously.

VI. Executive Director Report

- a. Accountability
 - i. School Grade of an "A" Room for growth
- b. HB 7026 Public Safety
 - i. Guardian - Paul Henry has been awarded the job as guardian. Retired from Florida Highway Patrol.
 - ii. Mental Health Allocation Plan - Plan was discussed. A motion was made by TJ Jones to participate in the District Mental Health Assistance Allocation Plan. A second was made by Kyle Whitaker. The motion passed unanimously.
- c. Staffing
 - i. Lawn Maintenance PT - School will provide equipment and gas. Connie Collingsworth will maintain the grounds.
- d. From the District
 - i. 2018-2019 District Code of Conduct - Changes have been made and our Code of Conduct will be updated to reflect those changes.
 - ii. 2018-2019 District Reading Plan - Will work with the district to update the reading plan.
- e. MCAA Student Handbook
- f. 2018-2019 Board Meeting Calendar - A motion was made by Sarah Pike to hold meeting on the 4th Tuesday of each month. A second was made by TJ Jones. The motion passed unanimously.
- g. Code of Ethics/Confidentiality Policy Forms 2018-2019 - Forms were passed out for board member to sign and return.

VII. Adjournment - Motion to adjourn was made at 7:25 by Kyle Whitaker and received. A second made by Kim Brandies. The motion passed unanimously.

- a. Next meeting will be held on Tuesday August 28, 2018 at 5:30 PM