



Madison Creative Arts Academy BOD
Agenda
Tuesday, December 15, 2020

- I. Call to Order
 - A. Public Comment
 - B. Approval of November Regular Meeting Minutes
 - *C. Amendments to Agenda
- II. Chairman Report
- III. Finance
 - A. Current Enrollment Status
 - B. Current Financials – Jennifer Harper
 - C. Status of Reserve and Club Accounts
 - D. Past Due Accounts
 - E. 2020-2021 Budget
- V. Nominating Committee
- VI. Executive Director Report
 - A. Revisit MCAA's Re-Opening Plan
 - B. MCAA's Spring Reopening Plan
 - C. Accreditation
- VII. Building Committee
 - A. Report from 12/14/2020 Meeting
- VIII. Teacher/Staff/Club Representatives
 - A. Student Code of Conduct
- X. Adjournment
- XI. Next Meeting Date: January 19, 2021
- XII. Private Strategic Planning

Madison Creative Arts Academy
Board Meeting Minutes
Tuesday, December 15, 2020
attendance:

Kim Brandies, President	Ella Howard	Janna Barrs, Executive Director
Troy Bradfield, Vice President	Amanda Norris (A)	Andrea Krell, Assistant Principal
Melanie Terrill, Secretary	Amanda Ortega (A)	Rhonda Gore, Office Manager
Chad Arnold, Treasurer	Kyle Whitaker (A)	Jennifer Harper
Willy Hamrick	Darren Webb	

- I. Call to Order and Prayer - The meeting was called to order by Kim Brandies at 5:30 PM and opened in prayer by Andrea Krell.
 - A. Public Comment - None
 - B. Approval of November Regular Meeting Minutes – A motion was made by Willy Hamrick to approve the November Regular Meeting Minutes. Second was received by Chad Arnold. The motion passed unanimously.
 - C. Amendments to Agenda – MCCB Commitment Letter moved up in Finance. G702 Pay Request and NFC Allied Health Annual Clinical Agreement added. A motion was made by Chad Arnold to approve the Amendments and second was received by Troy Bradfield.
- II. Chairman Report – Nothing
- III. Finance
 - A. Current Enrollment Status – We are at 329 currently enrolled.
 - B. Current Financials - Jennifer Harper presented the current financials. Current account balances are as follows: General Account at \$599,000, Grant Account at \$16,000, and PPP Account at \$15. Financials are the same. Net Income is \$21,000, YTD is \$137,000. After school care had a profit of \$678, Lunches had a loss of \$1,273.
 - C. Status of Reserve and Club Accounts - Jennifer Harper presented the balance of the Reserve account is just over \$1 million and Club Account at \$103,000. A motion was made by Troy Bradfield to approve the current financials. Second was received by Melanie Terrill. Motion passed unanimously.
 - D. Past Due Accounts - A total of \$585.90 is past due. This includes library books, school supplies, lunches, and after school care. Lunches \$157.50, after school \$245, library books \$20, school charges \$36.26,

music rental \$40, yearbooks \$87.14.

- E. 2020-2021 Budget – Will be sent when it is completed.
- F. MCCB Commitment Letter - Darren Webb presented summary of the MCCB commitment letter. Proposed terms are for a USDA loan. Prepayment penalty has been revised to allow for us to pay early if we sell current facility and choose to use those funds. A motion was made by Willy Hamrick to allow Kim Brandies to sign the MCCB Commitment Letter. A second was received by Troy Bradfield. The motion passed unanimously.

IV. Building Committee

- A. Report from 12/14/2020 Meeting with Haskell - Ms. Barrs presented an update from the 12/14 meeting with Haskell.
- B. G702 Pay Request 11/01/2020-11/31/2020 - A motion was made by Troy Bradfield to approve the payment of \$118,823.80. A second was received by Chad Arnold. The motion passed unanimously. Decision was made to open a Money Market Account for MCAA construction costs. A motion was made by Chad Arnold to open the Money Market Account or change the name of the PPP account to MCAA Construction Account. A second was received by Melanie Terrill. The motion passed unanimously.

V. Nominating Committee - None.

VI. Executive Director Report

- A. Revisit MCAA's Re-Opening Plan – Current plan is working as well as expected. We will continue with our current plan.
- B. MCAA's Spring Re-Opening Plan - Ms. Barrs presented an overview of the MCAA Spring Re-Opening Plan. All schools will remain open at least 5 days a week. Distance learning will continue to be offered. Attendance taken whether virtual or in person.
- C. Accreditation - Staff and Board Members have been working to get this completed.
- D. NFC Allied Health Annual Clinical Agreement - A motion was made by Melanie Terrill to continue our agreement with NFCC. A second was received by Willy Hamrick. The motion passed unanimously.

VII. Teacher/Staff/Club Representatives

- A. Student Code of Conduct - Ms. Krell presented the Student Code of Conduct. One key change is the addition of a discipline grid by grade level.
- B. Student Handbook 2020-2021 - Dress Code Amendment - A motion was made by Willy Hamrick to amend the dress code to prohibit wearing fishnet stockings. A second was received by Melanie Terrill. The motion passed unanimously. A motion was made by Troy Bradfield to Approve the Student Handbook dated 2020. A second was received by Chad Arnold. The motion passed unanimously.
- C. MCAA Strategic Thinking & Improvement Plan - Ms. Barrs presented the MCAA Strategic Thinking & Improvement Plan.

VIII. Adjournment – A motion to adjourn was made at 7:05 by Troy Bradfield. A second was received by Chad Arnold. The motion passed unanimously.

IX. Next Meeting Date: January 19, 2021 at 5:30 PM.