

Madison Creative Arts Academy Meeting Minutes
Monday, August 5, 2019
attendance:

Darren Webb, President	Suzi Hardee	Janna Barrs, Executive Director
Kim Brandies, Vice President	Kyle Whitaker	Andrea Krell, Assistant Principal
Sarah Pike, Secretary	Melanie Terrill	Rhonda Gore, Office Manager (A)
Jennifer Harper	Willy Hamrick	Ken Boeser, Haskell via Skype
Chad Arnold	Troy Bradfield	

- I. Call to Order and Prayer - The meeting was called to order at 5:39 PM by Darren Webb.
 - A. Private Strategic Planning - The Board entered into a private strategic planning meeting. The private strategic planning meeting was adjourned at 6:50 PM.
- II. Board meeting was called to order at 6:51 by Darren Webb.
 - A. A motion was made by Chad Arnold to accept the Standard Form of Preliminary Agreement Between Owner and Design-Builder, The Haskell Company. A second was made by Suzi Hardee. The motion passed unanimously.
- III. Adjournment - Motion to adjourn was made at 7:00 PM by Sarah Pike. A second was made by Suzi Hardee. The motion passed unanimously.

Madison Creative Arts Academy Meeting Minutes

Tuesday, August 27, 2019

attendance:

Darren Webb, President	Suzi Hardee	Janna Barrs, Executive Director
Kim Brandies, Vice President	Kyle Whitaker	Andrea Krell, Assistant Principal
Sarah Pike, Secretary	Melanie Terrill(A)	Rhonda Gore, Office Manager
Jennifer Harper	Willy Hamrick(A)	Laura Roberts - PTA President
Chad Arnold	Troy Bradfield	

- I. Call to Order and Prayer - The meeting was called to order at 5:37PM and opened in prayer by Andrea Krell.
 - A. Public Comment - None
 - B. Approval of July Board Minutes
 - C. Approval of August 5, 2019 Minutes
 1. A motion was made by Chad Arnold to approve the July and August 5th minutes as read. A second was made by Suzi Hardee. The motion passed unanimously.
 - D. Amendments to Agenda – A motion to adopt the proposed amendments to the August 27, 2019 agenda was made by Suzi Hardee; a second was made by Kim Brandies. The motion passed unanimously.
- II. Chairman Report
 - A. Executive Director Evaluation.
- III. Finance
 - A. Current Enrollment Status - 324 current enrolment. Currently trying to schedule a lottery for 2nd grade.
 - B. Current Financials - Jennifer Harper presented the July financials. A motion was made by Sarah Pike to approve the July financials as presented. A second was received from Chad Arnold. The motion passed unanimously.
 - C. Status of Reserve and Club Accounts
 - D. 2018-2019 Financial Audit Progress - Auditors finished their campus visit. They will have their final report finished by September 15th.
 - E. 2019-2020 Budget - A motion was made by Kyle Whitaker to adopt the 2019-2020 budget. A second was made by Troy Bradfield. The motion passed unanimously.
 - F. Free and Reduced Lunch Qualifications based on ERate - We are in need of 66 students to qualify. We are currently have 38 who have turned in the form who qualify based on one criteria. A motion was made by Suzi Hardee to accept students into the free and reduced lunch program based on two or more criteria on the ERate program. A second was made by Kim Brandies. The motion passed unanimously.
- IV. Facilities
 - A. Hot water heater - Repaired
 - B. Faculty refrigerator - The new refrigerator was purchased and installed.
 - C. A/C Units - Cooling in the portables has been a problem. Two units were placed in the portables and have been helping.
- V. Nominating Committee - No report

- VI. Executive Director Report
 - A. 2019 Emergency Procedures for Review and Comment - the procedure plan was emailed to the board for review.
- VII. Teacher/Staff/Club Representative
 - A. Teacher Rep - This year is off to a great start so far.
 - B. Proposed Fund Raisers for 2019-2020. A motion was made by Suzi Hardee to accept the slate of fundraisers. A second was made by Chad Arnold. The motion passed unanimously.
 - 1. PAT Club - Cowabunga sale going on now. List of other fundraisers will be presented at a future meeting.
 - 2. Music - Lower Grades Cake and Culture February 21, 2020 6-9PM and Upper Grades Cake and Culture March 27, 2020 6-9PM
 - 3. 8th Grade Washington Trip -
 - a) Yankee Candle Sale - Oct. 14-Nov 1, 2019
 - b) World's Finest Chocolate Sale - October
 - c) Christmas Tree & Wreath Sale - Starting in October
 - d) Johnston's Meat Sale - January
 - e) Chick-Fil-A Biscuits every Friday
 - f) Chick-Fil-A sweet tea
 - g) Fall Festival Silent Cake Auction
 - h) Sell Snacks and Drinks to Upper Grades
 - 4. BETA Club
 - a) Yearbook signing party September 19, 2019
 - b) Croc Day October 4, 2019
 - c) Spring Fling Dance March 6, 2020
 - 5. Athletic Booster Club
 - a) Gate Fees - all sports
 - b) Concessions - all sports
 - c) Sale of Hand Fans
 - d) Volleyball Tournament 9/17
 - e) Basketball Tournament Fall
 - f) T-Shirt Sales
 - g) Car Wash - Spring
 - h) Picture Packages all sports
- VIII. Building
 - A. Progress Report to be discussed in strategic planning meeting.
- IX. Adjournment - Motion to adjourn into a strategic planning was made at 6:51PM by Kyle Whitaker. A second was made by Suzi Hardee. The motion passed unanimously.
 - A. Next meeting will be held on Tuesday September , 2019, at 5:30 PM