



Madison Creative Arts Academy BOD
Agenda
Tuesday, May 25, 2021

- I. Call to Order
 - A. Public Comment
 - B. Approval of April Regular Meeting Minutes
 - *C. *Amendments to Agenda*
- II. Chairman Report
- III. Finance
 - A. Current Enrollment
 - B. Open Enrollment Status
 - C. Current Financials – Jennifer Harper
 - D. Status of Reserve and Club Accounts
 - E. Past Due Accounts
 - F. USDA Secured Loan Application
 - G. MCCB Construction Loan Status
 - H. 2021-2022 State Teacher Allocation Dollars
 - I. ESSER II/AKA CARES II
- IV. Building Committee
 - A. Haskell April Pay Request
 - B. Procedure for Future Pay Requests
 - C. Proposed Change Orders
- V. Nominating Committee
 - A. 2021-2022 Nominees for Approval
- VI. Executive Director Report
 - A. Revisit MCAA's Re-Opening Plan
 - B. Safety and Security Policies and Procedures
 - C. 2021-2022 School Calendar
- VII. Teacher/Staff/Club Representatives
 - A. Teacher Appreciation Recap
 - B. 8th Grade Graduation
- VIII. Adjournment
- IX. Next Meeting Date: June 15, 2021 @ 5:30 pm
- X. Private Disciplinary Action

Madison Creative Arts Academy
Board Meeting Minutes
Tuesday, May 25, 2021
attendance:

Kim Brandies, President	Ella Howard	Janna Barrs, Executive Director
Troy Bradfield, Vice President	Amanda Norris	Andrea Krell, Assistant Principal
Melanie Terrill, Secretary	Amanda Ortega (A)	Rhonda Gore, Office Manager
Chad Arnold, Treasurer	Kyle Whitaker	Jennifer Harper
Willy Hamrick		

- I. Call to Order and Prayer - The meeting was called to order by Kim Brandies at 5:34 PM and opened in prayer by Andrea Krell.
 - A. Public Comment - None
 - B. Approval of April Regular Meeting Minutes – A motion was made by Chad Arnold to approve the April Regular Meeting Minutes as amended. Second was received by Troy Bradfield. The motion passed unanimously.
 - C. Amendments to Agenda – Change the wording of Private Disciplinary Action to Private Strategic Meeting. A Motion was received by Chad Arnold to accept the changes to the agenda. A second was received by Willy Hamrick. The motion passed unanimously.
- II. Chairman Report - None
- III. Finance
 - A. Current Enrollment Status – We are at 321 currently enrolled.
 - B. Open Enrollment Status - The lotteries were all pulled. All of the 5K siblings have been notified. We were able to get many students from the first enrollment period enrolled.
 - C. Current Financials - Jennifer Harper presented the current financials. Current account balances are as follows: General Account at \$345,000, Grant Account at \$16,000, and PPP/Construction Account at \$35,000. After school care had a profit of \$2,000 YTD of \$5,000 and Food Service had a loss of \$563, YTD \$9,000.
 - D. Status of Reserve and Club Accounts - Jennifer Harper presented the balance of the Reserve account is at \$673,000 and Club Account at \$120,000. A motion was made by Willy Hamrick to approve the current financials. Second was received by Troy Bradfield. The Motion passed unanimously.

- E. Past Due Accounts - A total of \$128.66 is past due. This includes Music Rental, Yearbooks, school supplies, and after school care. after school \$35, school charges \$6, music rental \$62.66, year books \$25.
- F. USDA Secured Loan Application - The secured portion of the loan has been approved through Washington. However, has to be transferred to Florida by paperwork. The loan was closed yesterday with the bank and all documents were signed.
- G. MCCB Construction Loan Status - Closed
- H. 2021-2022 State Teacher Allocation Dollars - There is supposed to be additional funds available but this is still in the works in Tallahassee. We do not know yet what our allocation will be yet.
- I. ESSER II/AKA CARES II - There is more CARES money coming. This will come in two phases. We will be getting an additional \$620,000. The first part will be \$350,000 and must be spent by September 1st. The second half will come later. We will have to update all of our ELA to new standards, which is where part of this allocation will go. We also need to update technology and add air conditioning units to the new facility which these funds can be allocated for.

IV. Building Committee

- A. Haskell April Pay Request - A motion was made by Melanie Terrill to approve the April Pay Request. A second was received by Willy Hamrick. The motion passed unanimously.
- B. Procedure for Future Pay Requests - Future pay requests will be handled through the bank.
- C. Proposed Change Orders - Ms. Barrs reviewed all of the proposed change orders as of current.

V. Nominating Committee

- A. 2021-2022 Nominees for Approval - We have three board positions opening as of July 1, 2021. Kim Brandies presented the names of the nominees: Daniel Havard, Lakeisha Dennis, and Allison Finley. A motion was made by Troy Bradfield to approve the nominees. A second was received by Willy Hamrick. The motion passed unanimously.

VI. Executive Director Report

- A. Revisit MCAA's Re-Opening Plan – Current plan seems to be working well.
- B. Safety and Security Policies and Procedures - Troy Bradfield will have documents to present.
- C. 2021 - 2022 School Calendar - A motion was made

by Troy Bradfield to approve the draft of the 2021-2022 school calendar. A second was received by Amanda Norris. The motion passed unanimously.

VII. Teacher/Staff/Club Representatives

- A. Teacher Appreciation Recap - Mrs. Krell reviewed some of the events from teacher appreciation week.
- B. 8th Grade Graduation - Will be held June 3rd at 6:30 PM at Lanier Field. If there is a rainout, it will be held Saturday morning at 10:00 AM. Ms. Barrs presented an idea to use the remaining funds from the 8th grade class after graduation expenses are paid to purchase gift cards for the graduates. A motion was made by Amanda Norris to use the remaining funds to purchase gift cards. A second was received by Melanie Terrill. The motion passed unanimously.

VIII. Adjournment – A motion to adjourn was made at 6:31 by Willy Hamrick. A second was received by Kyle Whitaker. The motion passed unanimously.

IX. Next Meeting Date: June 15, 2021 at 5:30 PM.

X. The Board entered into a Private Strategic Meeting at 6:31.