

Madison Creative Arts Academy
Board Meeting Minutes
Tuesday, March 23, 2021
attendance:

| | | |
|--------------------------------|-------------------|-----------------------------------|
| Kim Brandies, President | Ella Howard | Janna Barrs, Executive Director |
| Troy Bradfield, Vice President | Amanda Norris | Andrea Krell, Assistant Principal |
| Melanie Terrill, Secretary | Amanda Ortega (A) | Rhonda Gore, Office Manager |
| Chad Arnold, Treasurer | Kyle Whitaker (A) | Jennifer Harper |
| Willy Hamrick | | |

- I. Call to Order and Prayer - The meeting was called to order by Kim Brandies at 5:36 PM and opened in prayer by Andrea Krell.

- A. Public Comment - None
- B. Approval of February Regular Meeting Minutes – A motion was made by Chad Arnold to approve the February Regular Meeting Minutes with changes. Second was received by Troy Bradfield. The motion passed unanimously.
- C. Amendments to Agenda – Haskell notice dated 3/22/21. A motion was made by Melanie Terrill to accept the amendments to the agenda. A second was received by Chad Arnold. The motion passed unanimously.

- II. Chairman Report - None

- III. Finance

- A. Current Enrollment Status – We are at 322 currently enrolled.
- B. Current Financials - Jennifer Harper presented the current financials. Current account balances are as follows: General Account at \$467,000, Grant Account at \$16,000, and PPP/Construction Account at \$400,000. After school care had a profit of \$1,619 and Food Service had a profit of \$754. Net Income for the month was \$17,331, YTD is \$10,958.
- C. Status of Reserve and Club Accounts - Jennifer Harper presented the balance of the Reserve account is at \$672,000 and Club Account at \$117,000. A motion was made by Troy Bradfield to approve the current financials. Second was received by Melanie Terrill. The Motion passed unanimously.
- D. Past Due Accounts - A total of \$1076.16 is past due. This includes Music Rental, Yearbooks, school supplies, and after school care. after school \$910, school charges \$6, music rental \$135.16, year books \$25.

- IV. Building Committee
 - A. G702 Pay Request 2/1/21 - 2/28/21 - A motion was made by Melanie Terrill to approve the February pay request. A second was received by Willy Hamrick. The motion passed unanimously.
 - B. Haskell Notice dated 3/22/2021 - Projected prices are increasing due to delayed project start date.
- V. Nominating Committee - There are three board positions that will open in July 2021. Kyle Whitaker recommended Brian Tyler. and Kim Brandies recommended Daniel Havard. A motion was made by Troy Bradfield to form a nominating committee of Margaret Ann Cooper, Darren Webb, Chad Arnold, Kim Brandies, and Kyle Whitaker. A second was received by Melanie Terrill. The motion passed unanimously. The nominating committee will meet prior to the May meeting and present their three nominees in May.
- VI. Executive Director Report
 - A. Revisit MCAA's Re-Opening Plan – Current plan is working as well as expected. We will continue with our current plan.
 - B. Open Enrollment - Working to get the lottery scheduled.
 - C. Teacher Salary Allocation - The plan has been approved by DOE for distribution. We are currently awaiting receipt of funds.
 - D. Accreditation - We are still waiting for the final report.
- VII. Teacher/Staff/Club Representatives
 - A. PAT Club - Meeting will be held in April. Also time to start thinking about teacher appreciation week which will be May 3-7. Still working on planning 8th grade graduation.
- VIII. Adjournment – A motion to adjourn was made at 6:29 by Troy Bradfield. A second was received by Amanda Norris. The motion passed unanimously.
- IX. Next Meeting Date: April 20, 2021 at 5:30 PM.